

Revisions & Amendments

#2019-10 & 2019-10(A)

Budget Adjustment Register

Adjustment Detail

Packet: GLPKT01920 - JULY 9, 2019 BUD ADJ FY19



Polk County, TX July 9, 2019

Adjustment Number      Budget Code      Description      Adjustment Date  
 K19A10      General Budget 2018 -2019      FY19 BUDGET AMENDMENTS K19A10      7/9/2019  
 Summary Description: FOR CC APPROVAL 7/9/19

Account Number	Account Name	Adjustment Description	Before	Adjustment	After
<u>021-6621-4900</u>	MISCELLANEOUS	FY19 BUDGET AMENDMENTS K19A10 (FROM FU...	22,575.25	308,583.00	331,158.25
July:	308,583.00				
<u>022-369-6100</u>	CULVERT/MATERIAL REIMBURS...	FY19 BUDGET AMENDMENTS K19A10	-847.11	-19,781.89	-20,629.00
July:	-19,781.89				
<u>022-6622-3390</u>	ROAD MATERIALS	FY19 BUDGET AMENDMENTS K19A10	520,548.00	19,781.89	540,329.89
July:	19,781.89				
<u>048-333-3400</u>	LEOSE DA INVESTIGATOR	FY19 BUDGET AMENDMENTS K19A10	-700.00	-95.80	-795.80
July:	-95.80				
<u>048-7276-4270</u>	TRAVEL TRAINING	FY19 BUDGET AMENDMENTS K19A10	700.00	95.80	795.80
July:	95.80				

Adjustment Number      Budget Code      Description      Adjustment Date  
 K19R10      General Budget 2018 -2019      FY19 BUDGET REVISIONS K19R10      7/9/2019  
 Summary Description: FOR CC APPROVAL 7/9/19

Account Number	Account Name	Adjustment Description	Before	Adjustment	After
<u>010-1695-3150</u>	OFFICE SUPPLIES	FY19 BUDGET REVISIONS K19R10	5,000.00	500.00	5,500.00
July:	500.00				
<u>010-1695-4200</u>	COMMUNICATION EXP	FY19 BUDGET REVISIONS K19R10	6,000.00	-500.00	5,500.00
July:	-500.00				
<u>010-1695-4200</u>	COMMUNICATION EXP	FY19 BUDGET REVISIONS K19R10	6,000.00	-41.82	5,958.18
July:	-41.82				
<u>010-1695-4900</u>	MISCELLANEOUS	FY19 BUDGET REVISIONS K19R10	0.00	41.82	41.82
July:	41.82				

Adjustment Number      Budget Code      Description      Adjustment Date  
 K19R10      General Budget 2018 -2019      FY19 BUDGET REVISIONS K19R10      7/9/2019  
 Summary Description:

Account Number	Account Name	Adjustment Description	Before	Adjustment	After
<u>010-1401-4010</u>	AUDITING FEES	FY19 BUDGET REVISIONS K19R10.	69,000.00	6,750.00	75,750.00
July:	6,750.00				
<u>010-1495-4400</u>	OUTSIDE CONTRACT SERVICES	FY19 BUDGET REVISIONS K19R10.	8,000.00	-6,750.00	1,250.00
July:	-6,750.00				

**Summary**

Budget	Budget Description	Account	Account Description	Before	Adjustment	After
General 2018 -2019	General Budget 2018 -2019	<u>010-1401-4010</u>	AUDITING FEES	69,000.00	6,750.00	75,750.00
		<u>010-1495-4400</u>	OUTSIDE CONTRACT SERVICES	8,000.00	-6,750.00	1,250.00
		<u>010-1695-3150</u>	OFFICE SUPPLIES	5,000.00	500.00	5,500.00
		<u>010-1695-4200</u>	COMMUNICATION EXP	6,000.00	-541.82	5,458.18
		<u>010-1695-4900</u>	MISCELLANEOUS	0.00	41.82	41.82
		<u>021-6621-4900</u>	MISCELLANEOUS	22,575.25	308,583.00	331,158.25
		<u>022-369-6100</u>	CULVERT/MATERIAL REIMBURSEME...	-847.11	-19,781.89	-20,629.00
		<u>022-6622-3390</u>	ROAD MATERIALS	520,548.00	19,781.89	540,329.89
		<u>048-333-3400</u>	LEOSE DA INVESTIGATOR	-700.00	-95.80	-795.80
		<u>048-7276-4270</u>	TRAVEL TRAINING	700.00	95.80	795.80
<b>General 2018 -2019 Total:</b>				<b>630,276.14</b>	<b>308,583.00</b>	<b>938,859.14</b>
<b>Grand Total:</b>				<b>630,276.14</b>	<b>308,583.00</b>	<b>938,859.14</b>

Line-item Transfer - Budget Revision

Date: 6/25/19

Honorable Commissioners Court of Polk County:  
I submit to you for your consideration the following line-item transfers:

TRANSFER	FUND	DEPARTMENT	ACCOUNT #	AMOUNT
FROM	Communications	DEM	010-1695-4200	\$ 500.00
FROM	Communications	DEM	010-1695-4200	\$ 41.82
FROM				
FROM				
FROM				
<b>TOTAL TRANSFER</b>				<b>\$541.82</b>

TRANSFER	FUND	DEPARTMENT	ACCOUNT #	AMOUNT
TO	Office Supplies	DEM	010-1695-3150	\$ 500.00
TO	Miscellaneous	DEM	010-1695-4900	\$ 41.82
TO				
TO				
TO				
<b>TOTAL TRANSFER</b>				<b>\$541.82</b>

REASON:

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*Courtney Amstutz*  
DEPARTMENT HEAD/ELECTED OFFICIAL'S SIGNATURE

**RECEIVED**  
JUN 25 2019  
BY: MR

Budget Adjustment Register

Packet: GLPKT01920 - JULY 9, 2019 BUD ADJ FY19

Summary

Budget	Budget Description	Account	Account Description	Before	Adjustment	After
General 2018 -2019	General Budget 2018 -201	<u>010-1695-3150</u>	OFFICE SUPPLIES	5,000.00	500.00	5,500.00
		<u>010-1695-4200</u>	COMMUNICATION EXP	6,000.00	-541.82	5,458.18
		<u>010-1695-4900</u>	MISCELLANEOUS	0.00	41.82	41.82
		<u>021-6621-4900</u>	MISCELLANEOUS	22,575.25	308,583.00	331,158.25
		<u>022-369-6100</u>	CULVERT/MATERIAL REIMBURSEM	-847.11	-19,781.89	-20,629.00
		<u>022-6622-3390</u>	ROAD MATERIALS	520,548.00	19,781.89	540,329.89
		<u>048-333-3400</u>	LEOSE DA INVESTIGATOR	-700.00	-95.80	-795.80
		<u>048-7276-4270</u>	TRAVEL TRAINING	700.00	95.80	795.80
			General 2018 -2019 Total:	553,276.14	308,583.00	861,859.14
			Grand Total:	553,276.14	308,583.00	861,859.14



Polk County Precinct 2  
Commissioner Ronnie Vincent  
P.O. Box 1388  
Onalaska, Texas 77360  
936 646-5929

June 28, 2019

Polk County Auditor's Office  
Polk County Treasurer's Office.

Enclosed please find a check from Idlewilde Estates Property Owners Association totaling \$19,781.89.  
This check is reimbursement for road material used on several roads in their neighborhood.

Please credit this check into Precinct 2's road material account 022-6622-3390

Thank you for your assistance with this matter,



Kathy Crowhurst  
Office Manager  
Polk County Pct 2  
Commissioner Ronnie Vincent

022-369-100

<b>IDLEWILDE ESTATES PROPERTY OWNERS ASSOCIATION, INC.</b> PO BOX 508 ONALASKA, TX 77360		1341
DATE <u>6-28-19</u>		88-545/1131
PAY TO THE ORDER OF <u>Polk County Pct 2</u>	\$ <u>19,781.89</u>	XX
<u>Nineteen thousand, seven hundred eighty-one and 89/100</u>		DOLLARS
<b>First National Bank</b> <i>of Livingston</i> P.O. Box 421, Livingston, Texas 77341-0421 936-327-1234 www.fnb.com Member FDIC		
FOR <u>ROAD</u>	<u>Charles Bryn Prier</u> <u>Nancy Johnson</u>	MP
⑈001341⑈ ⑆113105452⑆ 10 03399⑈		



Polk County, TX

# Budget Report Account Summary

For Fiscal: 2018-2019 Period Ending: 06/30/2019

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
<b>Fund: 048 - DISTRICT ATTY SPECIAL FUND</b>							
<b>Revenue</b>							
048-333-3400	LEOSE DA INVESTIGATOR	700.00	700.00	0.00	<del>795.80</del>	95.80	113.69 %
048-342-4400	SALARY SUPPLEMENT REIMB	27,500.00	27,500.00	0.00	15,907.06	-11,592.94	42.16 %
	<b>Revenue Total:</b>	<b>28,200.00</b>	<b>28,200.00</b>	<b>0.00</b>	<b>16,702.86</b>	<b>-11,497.14</b>	<b>40.77 %</b>
<b>Expense</b>							
048-7276-1050	SALARIES	22,680.00	22,680.00	0.00	12,350.30	10,329.70	45.55 %
048-7276-2010	SOCIAL SECURITY	1,735.00	1,735.00	0.00	944.80	790.20	45.54 %
048-7276-2030	RETIREMENT	3,039.00	3,039.00	0.00	1,643.83	1,395.17	45.91 %
048-7276-2040	WORKERS COMPENSATION	12.00	12.00	0.00	0.00	12.00	100.00 %
048-7276-2060	UNEMPLOYMENT INSURANCE	34.00	34.00	0.00	14.81	19.19	56.44 %
048-7276-3340	OPERATING EXPENSES	0.00	0.00	0.00	30.00	-30.00	0.00 %
048-7276-4270	TRAVEL TRAINING	700.00	700.00	0.00	350.00	350.00	50.00 %
	<b>Expense Total:</b>	<b>28,200.00</b>	<b>28,200.00</b>	<b>0.00</b>	<b>15,333.74</b>	<b>12,866.26</b>	<b>45.63 %</b>
<b>Fund: 048 - DISTRICT ATTY SPECIAL FUND Surplus (Deficit):</b>		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>1,369.12</b>	<b>1,369.12</b>	<b>0.00 %</b>
<b>Report Surplus (Deficit):</b>		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>1,369.12</b>	<b>1,369.12</b>	<b>0.00 %</b>

Budget Revision

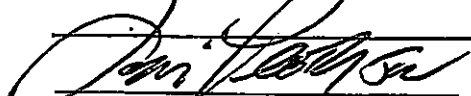
Date: 7-2-19

Honorable Commissioners Court of Polk County:

I would like to request the following expenditure as a revision to my departmental budget:

Fund	Description	Increase	Decrease
010-1495-4400	Outside Contract Services		6,750. <sup>00</sup>
010-1401-4010	Auditing Fees	6,750. <sup>00</sup>	

Budget Revision To Cover Additional Charges  
for "outside the scope of audit" due to  
Software Conversion

  
\_\_\_\_\_  
Department Head



**Auditor Sec.**

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**From:** county.judge@co.polk.tx.us  
**Sent:** Tuesday, July 02, 2019 1:18 PM  
**To:** Louis Ploth  
**Cc:** Marilyn; sydney.murphy@co.polk.tx.us; grantsandcontracts@co.polk.tx.us; kari.miller@co.polk.tx.us; office.judge@co.polk.tx.us  
**Subject:** RE: Belt Harris Pechacek Invoice 14062  
**Attachments:** 20190702\_122036.pdf

Louis,

The major portion of the attached bill should be line item 010-401-401 and the additional \$6,750 should be a budget revision out of your line item 010-495-440 into 010-401-401 to cover the additional charges for "outside the scope of audit".

Thanks,  
Becky

-----Original Message-----

**From:** "Auditor Sec." <auditors.office@co.polk.tx.us>  
**Sent:** Wednesday, June 26, 2019 1:42pm  
**To:** county.judge@co.polk.tx.us  
**Subject:** Belt Harris Pechacek Invoice 14062

For Judge's approval and line item.  
Thanks,

Marilyn Rice  
Assistant Auditor  
936-327-6811  
936-327-6898 (fax)



Virus-free. [www.avast.com](http://www.avast.com)

Belt Harris Pechacek, LLLP  
3210 Bingle Road, Ste. 300  
Houston, Texas 77055



Invoice 14062

June 21, 2019

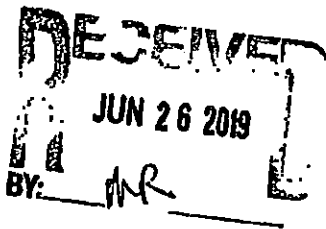
Louis Ploth  
Polk County  
602 E. Church Street, Suite 108  
Livingston, TX 77351-4231

Terms: Due on Receipt

Description	Amount
For professional services rendered in connection with the audit for the year ending 09/30/2018 - Audit - CAFR - Final Billing	\$42,294.00
For professional services rendered in connection with the audit for the year ending 09/30/2018 - Audit-Single Audit - Final Billing	8,470.00
For professional services outside the scope of the audit reconciling payables and receivables	4,850.00
For professional services outside the scope of the audit for single audit reconciliation	1,900.00
	<i>\$6,750.00</i>
<b>Total</b>	<b>\$57,514.00</b>

Thank you for your prompt payment.

010-401-401



Remit Payment To  
3210 Bingle Road Suite 300  
Houston, Texas 77055

Phone: 713.263.1123  
Fax: 713.263.1550

Website: [www.texasauditors.com](http://www.texasauditors.com)  
E-Mail: [info@texasauditors.com](mailto:info@texasauditors.com)  
Tax ID: 26-2688915